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APPROVED MINUTES
CASCADES COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
March 22, 2007

A meeting of the board of directors was convened at the Lowes Island Community Center, 47620 Saulty Drive, Potomac Falls, Virginia 20165.

PRESENT

Board members: Lauren Englander, President; John Aslanes, Vice President; Tom Cooke, Treasurer, Ben Hale, Secretary; Steve Olekszyk, Karl Nobert, Bob Robinson, Jo Harvey, and Lou Devenow. Staff Members: Martha Kaczmarczyk, General Manager; and Renee Thompson, Assistant General Manager

MEMBERS ABSENT

No members were absent

CALL TO ORDER

Lauren Englander called the meeting to order at 6:33 p.m.

RESIDENT'S FORUM

1. A resident was present to address the Board regarding the agenda item that address golf cart lighting. He stated that the agenda item does not address the need for street lights on Watermark Place.
2. A resident asked the Board if they objected to him tape recording the meeting. Lauren Englander asked the residents in attendance if they had any objection. No one spoke up, so the resident was allowed to place the tape recorder on the meeting table. He also asked that the Board allow residents to speak during the meetings, to provide information to the Board.
3. Four residents were present to address the Board regarding the proposed Potomac Terrace Parking Plan. They stated that there is not a problem with parking and asked the Board not to pass the parking plan. They stated that they thought the Resolution was unfair and that the plan will affect people negatively. One resident passed out copies of a flyer that he had distributed to the Potomac Terrace neighborhood. Lastly, the residents said that there is open parking and asked the Board to consider not only being fair to the committee, but also to all of the residents in the section.
4. Three residents were present to speak in favor of the Potomac Terrace Parking Plan. They stated that when residents voted, they understood that if they did not vote, it would be counted as a vote in the affirmative.
5. A resident was present to ask the Board when the fire lanes would be painted on Potomac Terrace, and that the residents would still like to scrape the paint off the curbs. Martha stated that the work was still being bid out. She also asked about the progress on the revisions to Resolution No. 12. Martha stated that it was part of the evening's agenda. Lastly, the resident asked that the Board consider allowing committee chairs to speak on

1 behalf of the committees, at Board meetings. Lauren stated that she will address it and
2 the Board can look at it next month.

3 6. Two residents were present to address the Board regarding the installation of sidewalks
4 on Straham Way and Tupelo Court. Neither resident was in favor of the sidewalks being
5 installed and asked the Board what could be done. Lou Devenow responded that the
6 County is requiring Greenvest to install the sidewalks, but is now asking the Board for
7 their input regarding the sidewalks, as residents have called the County in favor of and
8 against the sidewalks. The Board will review the issue.

9 7. A resident was present to thank Lauren Englander for sending a letter to Supervisor
10 Tulloch.

11
12 **SET THE AGENDA**

13 Jo Harvey MOVED to set the agenda. The motion was SECONDED by John Aslanes and it was
14 APPROVED unanimously.

15
16 **POTOMAC TERRACE PARKING PLAN**

17 Tom Cooke MOVED to approve the attached Potomac Terrace Parking Plan and order 600 hang
18 tags for \$978.00. These hang tags will be paid by the Association and all hang tags needed in
19 the future will be paid by the individual homeowner requiring the hang tags. The motion was
20 SECONDED by John Aslanes. Discussion followed. The motion FAILED unanimously.

21
22 **GRADUATION REQUESTS**

23 John Aslanes MOVED to approve a \$300 donation each to Potomac Falls High School and
24 Dominion High School for Project Graduation. The motion was SECONDED by Jo Harvey.
25 Discussion followed. The motion was APPROVED unanimously.

26
27 **ADMINISTRATIVE POLICY ON PETITIONS**

28 John Aslanes MOVED to approve the attached Administrative Policy on Petitions. The motion
29 was SECONDED by Tom Cooke. Discussion followed. The motion was APPROVED
30 unanimously.

31
32 **GOLF CART LIGHTING**

33 John Aslanes MOVED to forward a letter to the Lowes Island Country Club requesting that they
34 require their members to operate only golf carts that meet the requirements of street legal
35 vehicles to ensure safety when these golf carts are operated after dark on Cascades streets and
36 paths. The motion was SECONDED by Ben Hale. Discussion followed. John Aslanes then
37 WITHDREW the motion and the Board agreed to send the issue back to the County Liaison
38 Committee for further study.

39
40 **MULTI YEAR BUDGET 2007-2011**

41 John Aslanes MOVED to approve the Multi-Year Budget 2007-2011 to be used as an additional
42 budget tool. The motion was SECONDED by Ben Hale. Discussion followed, in which Martin
43 Hurden, Finance Committee Chairperson, addressed the Board regarding the proposed multi-
44 year budget. The motion was APPROVED unanimously.

1 **ADMINISTRATIVE POLICY ON RECORDING MEETINGS**

2 John Aslanes MOVED to approve the attached Administrative Policy on Recording Meetings.
3 The motion was SECONDED by Ben Hale. Discussion followed. The motion was APPROVED
4 unanimously.

5
6 **REVISION OF POLICY RESOLUTION NO. 12, TOWNHOME NEIGHBORHOOD**
7 **RESERVED PARKING PLAN.**

8 Karl Nobert MOVED to approve Resolution No. 12 as revised and amended. The motion was
9 SECONDED by John Aslanes. Lengthy discussion followed. The motion was APPROVED
10 unanimously.

11
12 **RECESS**

13 Lauren Englander recessed the meeting at 8:50 p.m.

14
15 **RECONVENE**

16 Lauren Englander reconvened the meeting at 9:00 p.m.

17
18 **ENTER EXECUTIVE SESSION**

19 Tom Cooke MOVED to enter executive session at 9:00 p.m. to discuss legal issues. The motion
20 was SECONDED by Lou Devenow and APPROVED unanimously.

21
22 **CHANGE IN ATTENDANCE**

23 Bob Robinson left the meeting at 9:35 p.m.

24
25 **EXIT EXECUTIVE SESSION**

26 John Aslanes MOVED to exit executive session at 9:40 p.m. The motion was SECONDED by
27 Tom Cooke and APPROVED unanimously.

28
29 **CHURCH PARKING ISSUE**

30 John Aslanes MOVED to respond to Loudoun County regarding the church parking issue, per
31 legal advice. The motion was SECONDED by Jo Harvey and APPROVED unanimously.

32
33 **DISCUSSION FORUMS**

34 Tom Cooke MOVED to temporarily suspend the discussion forums to re-evaluate and improve
35 the online experience for Cascades residents. The motion was SECONDED by John Aslanes,
36 and APPROVED with a vote of 6-1, Steve Olekszyk opposing.

37
38 **COMMITTEE REPORTS & MINUTES**

- 39
- 40 • Tom Cooke stated that the Finance Committee is discussing the posting of the budget to
41 the website.
 - 42 • Lauren asked that the committees all use the same standard template for their minutes.
- 43
44

45 **MINUTES FROM FEBRUARY 22, 2007**

1 John Aslanes MOVED to approve the February 22, 2007 Board minutes. The motion was
2 SECONDED by Lou Devenow. Discussion followed. The minutes were APPROVED
3 unanimously.

4
5 **TREASURER'S REPORT**

6 There were no comments regarding the Treasurer's report.
7

8 **MANAGEMENT REPORT**

- 9 1. Lauren asked staff to send an updated 10K sponsor list to the Board.
10 2. The Board asked staff to have Jazzie Pools attend the next Board meeting, to address any
11 questions the Board has regarding the upcoming pool season. The Board also comprised
12 a list of questions for Jazzie to answer in writing prior to the Board meeting.
13 3. The Board asked staff to find out if the installation of sidewalks on streets with no
14 sidewalks is a County requirement.
15

16 **GOALS AND ACTION ITEMS**

- 17 • Lauren asked that the Board Goals for 2007 be added to the Goals and Action Item list.
18 • Lauren asked Martha to re-send her the plant material information for the day care center
19 on Fernbank.
20 • Steve Olekszyk asked staff to put a priority on the curb painting and dog station on
21 Potomac Terrace.
22

23 **ADJOURN**

24 Jo Harvey MOVED to adjourn the meeting at 10:20 p.m. The motion was SECONDED by John
25 Aslanes and APPROVED unanimously.
26

27 **Respectfully submitted,**
28
29
30

31 _____
Ben Hale, Secretary

Date